

Guru Dudu Silent Disco events

COVIDSafe Plan

V2 18 November 2020

About this COVIDSafe Plan

The Guru Dudu Productions COVIDSafe Plan has been developed to support the recommencement of live silent disco events from November 2020 onwards.

It has been created by David Naylor (company owner) with the assistance of members of the Guru Dudu team including most notably David Hall (adviser).

The plan is made in accordance with government regulations and advice to the best of our ability and constant reference to changing regulations will be attended to.

The key aspects of the plan are noted below:

1. Ensure physical distancing
2. Wear a face covering
3. Practise good hygiene
4. Keep records and act quickly if workers become unwell
5. Avoid interactions in enclosed spaces
6. Create workforce bubbles

Guru Dudu Productions commits to sharing this COVIDSafe Plan with all contracted team members and make it available on request to participants of our events.

Terminology used in this plan

Host/s:

These are members of the Guru Dudu Productions team that are responsible for conducting the activity. This includes the main host (facilitator) of the Silent Disco along with any support people nominated by the host on the day.

Participants:

These are people who participate in the event by taking the silent disco headphones, listening to the music and instruction and following this instruction. This participation ends once the person is no longer listening to the instructions through the headphones.

Public:

Any members of the public who are in close proximity to the event but not actively participating.

1. Ensure physical distancing

Requirement: Hosts will ensure participants are 1.5m apart as much as possible.

Actions:

- Verbal instructions to participants
- Using physical cues and barriers wherever possible
- Minimising the build-up of people waiting to attend the event

- Minimising the build-up of people socialising after the event
- Where possible using floor markings to provide minimum physical distancing guides
- Events are conducted in regions where physical distancing can be maintained from the public

Requirement: We will provide training to hosts on physical distancing expectations while conducting these events

Actions:

- Informing hosts to follow current public health directions when carpooling.
- Guiding hosts on the the best strategies to ensure participants are 1.5m apart as much as possible.

2. Wear a face covering

Requirement: To ensure all hosts and participants entering and departing the area of the event wear a face covering as per public health advice.

Action:

- Ensuring hosts wear a face mask on entering and departing from the event
- Advising participants to wear a face mask on entering and departing from the event

3. Practise good hygiene

Requirement: We commit to cleaning the headphones between each participants use using disinfectant wipes

Actions:

- Headphones are cleaned thoroughly ahead of each event
- Headphones are cleaned before being used by another participant (not shared without cleaning)
- Hand sanitiser is provided for the use of the hosts and participants
- Any table / bench surfaces used are cleaned using disinfectant wipes
- Participants are advised to wash hands / use sanitiser ahead of the event

4. Keep records and act quickly if workers become unwell

Requirement: To support hosts to get tested and stay home even if they only have mild symptoms.

Action:

- Training and regular contact with hosts to ensure they are not experiencing symptoms of COVID-19
- Ensuring any host with suspicious symptoms get tested ASAP and only returns to work when cleared
- Having a plan to immediately notify WorkSafe Victoria on 13 23 60 if we have identified a person with coronavirus (COVID-19) attended our event
- Having a plan in the event that we have been instructed to close by DHHS

Requirement: You must keep records of all people who enter participate in our events for contact tracing.

Action:

- Names and contact details will be recorded for all attendees

5. Avoid interactions in enclosed spaces

Requirement: To reduce the amount of time hosts and participants are spending in enclosed spaces.

Action:

- Events to be held in outdoor environments

6. Create workforce bubbles

Requirement: You should keep groups of hosts rostered on the same shifts

Action:

- Where practical, hosts and support people are to be paired up consistently to reduce the contact between different members of the Guru Dudu Support network

Further notes

Payment

Payment to be conducted online only or via contactless payment modes to reduce contact through cash being handled.

Mask wearing during activity

As the activity involves physical exercise / dancing this allows participants to remove masks during the event as it is not practical to wear masks while short of breath (as per guidelines on running)

For this reason hosts will pay specific attention to:

- Physical distancing as noted above
- Being mindful of loud singing sections where there is a risk of people spraying “spittle” droplets.

Flyers

Flyers advertising our company will be available on request to participants and the public with special attention given to hygiene when handling these